

RUGBY FIRST LIMITED

Closed Circuit Television

Evaluation Report
2019

Rugby First Limited CCTV Evaluation Report
1st January 2019 – 31st December 2019
British Standard 7958

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1.0 METHODOLOGY

In order to comply with the requirements of British Standard 7958, Closed Circuit Television (CCTV) Management and Operation – Code of Practice and the recommendations contained in the Information Commissioners Data Protection Code of Practice for Surveillance Cameras and Personal Information published in 2014 and the Surveillance Camera Codes of Practice, Rugby First Limited commissioned Plass Solutions Ltd to conduct an evaluation of the Rugby CCTV system that has been monitored in the dedicated CCTV Control Room during the period of evaluation.

Whilst the Information Commissioners CCTV Code of Practice and the Surveillance Camera Code of Practice mention that a review should be undertaken that assesses the effectiveness of the system, British Standards are specific in the criteria required to be covered by such an evaluation. However, the afore-mentioned Codes of Practice agree that the results of the evaluation should be publicly available.

The topics required to be covered by the British Standard are as follows:

- a) a description of the scheme and the geographical area(s) of operation the schemes policy statement
- b) the purpose and scope of the scheme
- c) any changes to the operation or management of the CCTV scheme
- d) any changes that have been made to the policy
- e) any proposals to expand or reduce the operation of the scheme
- f) the aims and objectives for the next 12 months.

The British Standard also requires the following information to be included within the evaluation:

- a) the number of incidents recorded by the scheme
- b) the number of incidents reported to the police and where appropriate other bodies
- c) an assessment of the CCTV scheme's impact on crime levels and types of crime in the area covered by the scheme.

As Rugby First Limited CCTV Control Room is accredited to the above-mentioned British Standard, therefore the following evaluation will focus on the content of that Standard as outlined above.

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2.0 INTRODUCTION

2.1 Description of the scheme

There are 64 cameras installed within Rugby, most of which are fully functional. The system has been designed to address the purposes of the scheme outlined later in this evaluation. The system is now being monitored and recorded by Rugby First CCTV Control Room and is recorded throughout 24 hours, 365 day a year.

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3.0 POLICY STATEMENT AND SCHEME DESCRIPTION

3.1 Closed Circuit Television

The scheme initially comprises of cameras located in specific external locations with control, monitoring and recording facilities at a dedicated location. A problem orientated process was utilised to assess the appropriateness of CCTV in the area subject of this evaluation. The cameras have therefore been sited to capture images that are relevant to the purposes for which the scheme has been established. The purposes of the CCTV scheme are outlined later in this report.

3.2 Ownership

The scheme is owned by Rugby First Limited who is responsible for the management, administration and security of the system. Rugby First Limited will ensure the protection of individuals and the public by complying with the Codes of Practice.

Should the public wish to make contact with the owners of the scheme they may write to:

The BID Manager
Rugby First Limited
Bloxam Court
Corporation Street
Rugby
CV21 2DU

The above contact point will be available to members of the public during office hours. Enquirers will be provided with the relevant documentation on request.

3.3 Policy Statement

To promote public confidence by developing a safe and secure environment for the benefit of those employed, visiting or using the area.

To inspire public confidence by ensuring that all public area Closed Circuit Television (CCTV) systems which are linked to Rugby First Limited's CCTV Control Room are operated in a manner that will secure their consistent effectiveness and preserve the civil liberty of law-abiding citizens at all times.

4.0 THE PURPOSE AND SCOPE OF THE SCHEME

4.1 Purposes of the scheme

The following objectives have been established for the Rugby First Ltd's CCTV systems:

- a) reducing the fear of crime
- b) deterring and preventing crime
- c) assisting in the maintenance of public order and reducing offences involving vandalism and nuisance
- d) providing high quality evidence which may assist in the detection of crime and the apprehension and prosecution of offenders
- e) protecting property
- f) providing assistance with civil claims
- g) providing assistance with issues relating to public safety and health
- h) providing assistance and reassurance to the public in emergency situations

4.2 Scope of the scheme

The cameras have been sited to capture images which are relevant to the purpose for which the scheme has been established.

The scheme will be operated fairly, within the applicable law and only for the purposes for which it is established or which are subsequently agreed in accordance with the Code of Practice.

Operators are aware of the purpose(s) for which the scheme has been established and that the CCTV equipment is only used to achieve the identified purposes.

The scheme will be operated with due regard for the privacy of the individual.

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Before cameras are placed in residential areas the residents in that area will be consulted concerning the proposed system. The results of the consultation will be taken into account the public interest in the operation of the scheme will be recognised by ensuring the security and integrity of operational procedures.

The system will only be operated by trained and authorised personnel.

An evaluation of the scheme will be made annually and this will be available to the public at specified locations.

Rugby First Limited and partners support the individual's right to privacy and will insist that all agencies involved in the provision and use of Public CCTV systems connected to Rugby First Limited's CCTV Control Room accept this fundamental principle as being paramount.

The scheme aims to provide surveillance of the public areas in order to fulfill the purposes of the scheme. The area protected by CCTV is indicated by the presence of signs. The signs are placed so that the public are aware that they are entering a zone which is covered by surveillance equipment. The signs state the organisation responsible for the scheme, the purposes of the scheme and a contact telephone number. Data will not be held for longer than necessary and disposal of information will be regulated.

The scheme is registered with the Information Commissioner. The registration number is Z8185981. The scheme will be managed in accordance with the principles of the Data Protection Act 2018, Human Rights Act 1998 and all other relevant legislation.

Reviews of Data Protection and Legal requirements are taken annually.

4.3 Personnel

All personnel involved with the monitoring of CCTV have or are in the process of being security screened in accordance with British Standard 7858.

4.4 Training

All employees engaged in the monitoring and operation of CCTV have been trained or are in the process of being trained to the required Security Industry Authority criteria. The training undertaken is a nationally recognised qualification, in accordance with British Standards and is part of continuous development for CCTV operators.

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4.5 Operation of the scheme

The system is operated in accordance with a recognized Code of Practice and Procedural Manual. The scheme is registered with the Information Commissioner, details of which can be obtained from the Information Commissioners web site. The scheme operates within the requirements of the Data Protection Act 2018, Human Rights Act 1998 and relevant legislation.

4.6 Audit

As mentioned in the introduction to this report the scheme is required to be independently monitored this includes a review of the scheme's operation and working practices.

An audit has been undertaken on 20th May 2020 prior to this evaluation report which considered the following:

- a) the level of attainment of objectives and procedures.

The level of attainment of objectives is covered in the main evaluation. The statistics relate to the 2019 period. Procedures are governed by the Code of Practice and Procedural Manual; these were reviewed and comply with relevant processes and legislation in particular the Data Protection Act 2018 and Human Rights Act 1998.

- b) random audits of the data log and the release of information

All administrative documentation, which incorporate the release of information and incident reports in connection with this scheme were examined and all appear to be completed in accordance with the Procedural Manual.

- c) the review policy

The review policy is outlined within the Code of Practice. Procedures are reviewed on an ongoing basis in order to comply with procedures and legislation.

- d) standard of costs for the release or viewing of material

The Information Commissioner states that requests are free of charge to the Data Subject. However, Rugby First Limited may charge reasonable fees when responding to manifestly unfounded or excessive requests. There have been no Subject Access Requests during 2019.

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e) legislation

At the time of the above audit all legislative requirements appear compliant.

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5.0 CHANGES IN OPERATION, MANAGEMENT OR POLICY

As reflected in the Code of Practice, any major changes to the Code of Practice take place only after consultation with the relevant management group and upon agreement of the organisation with a participatory role in the operation of the system.

5.1 Major changes to the code are defined as changes which affect its fundamental principles and shall be deemed to include:

- additions and omissions of cameras to the system
- matters which have privacy implications
- additions to permitted uses criteria e.g. purposes of the scheme
- changes in the right of access to personal data, except statutory requirements
- significant legal implications.

5.2 Minor changes to this Code of Practice are defined as operational and procedural matters which do not affect the fundamental principles and purposes; these include:

- additions and omissions of contractors
- additional clarifications, explanations and corrections to the existing code
- additions to the code of practice in order to conform to the requirements of
- any statutory Acts and changes in criminal legislation

A minor change may be agreed between the manager and the owner of the system.

The Code of Practice is subject to annual review. Regular monitoring may necessitate the introduction of appropriate auditable documentation, procedures, and policies relating to the Data Protection and Human Rights legislation. A copy of the Code of Practice can be obtained by writing to:

The BID Manager
Rugby First Limited
Bloxam Court
Corporation Street
Rugby
CV21 2DU

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6.0 PROPOSALS FOR THE SCHEMES INCLUDING AIMS AND OBJECTIVES

Rugby First Limited's CCTV Control Room utilises the latest technology in Closed Circuit Television. This is seen as being beneficial to all those who visit, reside and work in the area and in particular to those with special needs.

The aims and objectives remain the same and these are the prevention and detection of crime, to reduce the fear of crime and make the area safe environment.

7.0 STATISTICAL ANALYSIS AND EVALUATION

In order to achieve meaningful evaluation, the CCTV scheme must be assessed against specific performance indicators which are relevant to the objectives of the scheme. This can be achieved by utilising baskets of indicators which are divided into the categories of Contextual, Key and Support Indicators.

7.1 Contextual Indicators

Contextual Indicators relate to the circumstances or background surrounding the particular initiative. In this case the purposes of the CCTV are mainly to prevent and detect crime. Indicators will include both British Crime Statistics and Police Recorded statistics for this type of crime.

7.2 Key Indicators

Key Indicators are closely related to the actual objectives of the particular initiative and attempt to measure its effect. This will include the total crime for the police area. Also included in this category will be the number of incidents reported by the Rugby First Limited's CCTV Control Room to police and other agencies.

7.3 Support Indicators

Support Indicators are used to refute or verify the key indicators.

7.4 EVALUATION

7.4.1 Contextual Indicators – National

The responsibility for the publication of crime statistics transferred from the Home Office to Office of National Statistics (ONS) in April 2012. The following information has been taken from the ONS website.

Figures on crime levels and trends for England and Wales based primarily on two sets of statistics: The Crime Survey for England and Wales (CSEW) and police recorded crime data. The latest estimates from the Crime Survey for England and Wales (CSEW) for the year ending December 2019 show that most types of crime have stayed at similar levels to the previous year. The level of crime has remained broadly stable in recent years; the latest figures from the Crime Survey for England and Wales (CSEW) estimate a fall of 5% in the year ending December 2019. However, it is too early to say from this single data point whether this will come to represent a change in the recent trend.

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Underlying this fall, total theft decreased by 9%, to levels similar to those seen in the year ending March 2017. All other main crime types measured by the CSEW showed no change, including overall fraud and lower-harm violent offences (for example, violence without injury and assault with minor injury).

Police recorded crime data give more insight into the lower-volume but higher-harm violence that the survey either does not cover or does not capture well.

For the year ending December 2019 in England and Wales (excluding GMP) these data show a mixed picture, with:

- a 3% decrease in recorded offences involving firearms
- a 7% increase in the number of offences involving knives or sharp instruments
- a 2% increase in the overall number of homicides; this includes a single incident with 39 homicide victims¹, which if excluded shows a 4% decrease overall

Many of these lower-volume, higher-harm types of violence tend to be concentrated in metropolitan areas such as London, the West Midlands and West Yorkshire.

While the total number of offences involving knives or sharp instruments in England and Wales (excluding GMP) increased by 7%, rates of increase varied across police forces. For example, there was a 5% increase in London, a 13% increase in the West Midlands and a 9% decrease in West Yorkshire. In addition, the number of homicides where a knife or sharp instrument was involved decreased by 8%. This decrease was despite a 13% increase in London in the number of homicides where a knife or a sharp instrument was involved.

While the CSEW provides the better indication of overall trends in theft offences, police recorded crime data can help identify short-term changes in individual offences that are thought to be well-reported and relatively well-recorded by the police. Total theft offences recorded by the police decreased by 2% compared with the previous year, although these data show a mixed picture, with:

- a 7% decrease in burglary
- a 12% increase in robbery
- a 1% increase in vehicle offences

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Crime	Number of Incidents	Annual % Change
Violence	1,242,000	No change
Homicide	670	2%
Knife or sharp instruments	45,627	7%
Theft	3,402,000	-9%
Burglary	366,718	-7%
Vehicle offences	436,868	1%
Robbery	83,930	12%
Fraud	3,710,000	No change
Computer misuse	915,000	No change

7.4.2 Key Indicators in Warwickshire

During 2019/20 the recorded crime in Warwickshire has decreased by 4%.

Crime	Number of Incidents	Annual % Change
Anti-Social Behaviour	11,290	-20%
Bike Theft	1,307	-17%
Burglary	3,649	-11%
Criminal Damage	8,778	-14%
Drugs	901	+1%
Possession of weapons	473	+13%
Public Order	2,360	+2%
Other Crime	732	+1%
Other Theft	4,602	+3%
Robbery	435	-6%
Shoplifting	3,352	+2%
Theft from a Person	397	-20%
Vehicle	4,872	-2%
Violence	16,325	+10%

7.4.3 Analysis of Recorded Crime Levels within Rugby

The type of crimes that CCTV will address are not totally random or isolated events but combine into sets with common features. Such crimes will show patterns and form clusters, these will include times and dates or focus on particular types of property or victims and are committed by a range of methods.

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The following table indicates the comparisons over the periods 2015 to 2019 for the types of offences. It should be noted, however, that due to Covid-19, the way the Police are recording crime figures on their website has changed and it was not possible to explore the exact locations of the cameras. The figures below are a cluster of the Rugby Town Centre area.

Category	2015	2016	2017	2018	2019
Anti-Social behaviour	448	415	405	354	264
Bicycle Theft	N/A	N/A	44	50	6
Burglary	35	31	51	33	4
Criminal Damage/Arson	82	86	90	95	13
Drugs	44	39	30	37	28
Other Crime	14	38	17	22	348
Other Theft	130	197	110	126	30
Possession of Weapons	N/A	N/A	11	11	N/A
Public Order	54	70	92	80	4
Robbery	11	7	12	11	2
Shoplifting	272	241	252	202	178
Theft from a Person	N/A	N/A	39	35	N/A
Vehicle Offences	17	26	27	19	N/A
Violence & Sexual	164	291	350	346	290
Total	1271	1441	1530	1421	1167

Table 1: Comparison by category of crime

The above table for 2018 was amended to reflect the category of crime recorded by the Police. Therefore, some of the crime categories that show 'N/A' would have been recorded under other categories in previous years i.e. 'Bicycle Theft' in 'Other Theft'.

In 2019, this changed again, with some of the categories now included in 'Other Crime'. It can be seen by the above table that within the area covered by Rugby First Limited's CCTV scheme there has been a decrease in the recorded crime over the periods under analysis. The predominant increase has been in Other Crime.

Without a more detailed analysis it is difficult to establish if the CCTV has had a positive effect.

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7.5 Support Indicators

7.5.1 Incident Reports

During 2015, the number of incidents increased to 4999 and the number of incidents averaged to 417 per month. During 2016, the number of incidents increased to 6230 and the number of incidents averaged to 519 per month. During 2017, the number of incidents decreased to 5232 and the number of incidents averaged to 436 per month. During 2018, the number of incidents decreased to 4428 and the number of incidents averaged to 369 per month. In 2019, the number of incidents decreased to 4146 and the number of incidents averaged to 346 per month. The following table shows the categories of incidents and the number recorded:

Type	2015	2016	2017	2018	2019
Affray	54	81	79	57	44
Alarm	120	163	126	82	53
Altercation/ Domestic	379	271	397	262	284
Animal	46	39	20	23	20
Incident Out of town	4	13	0	5	0
Anti Social Drinking	109	219	147	45	64
Anti Social	365	637	412	353	298
Asbo/Bail/Crasbo/Wanted	129	209	200	98	90
Assault	181	189	122	151	85
Attempted Shoplifting	0	0	0	0	13
Concern/Welfare	233	191	308	175	195
Council	69	107	142	54	31
Criminal Damage	72	83	66	40	38
DIC	59	127	79	42	56
Drink	375	566	273	207	200
Drugs	103	101	102	123	133
Fire	16	29	0	14	23
Firearm/Weapon	36	49	38	36	42
First Aid	175	211	133	0	140
Fraud /Fake/Deception	46	101	38	33	38
Graffiti	4	21	3	3	8
Highway	65	95	51	27	17
Homeless	0	0	0	159	148
Incident out of Town	0	0	0	5	0

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Intel	170	369	212	175	210
Licensing	0	0	0	73	25
Lost/Found	77	120	76	33	32
Misper Found	89	225	111	108	51
Misper	127	215	187	138	102
Observation	155	157	281	167	202
Other	121	117	116	71	66
Police Radio	19	19	16	6	0
Public Order	30	21	16	8	5
Racial/Religious	10	13	0	3	10
Rangers	16	15	7	1	0
RTC	127	87	71	50	55
Red Folder	0	0	0	0	2
Review	0	0	0	571	570
Robbery	0	0	0	0	16
Rugby First	70	93	73	23	25
Serious Incident	26	167	11	24	5
Sexual	42	41	14	6	11
Shoplifting	388	349	274	242	305
Suspect Package	10	23	8	4	1
Suspect	483	240	288	233	262
Test	29	19	23	1	3
Theft	177	131	74	55	41
Threat to life	26	45	0	10	9
Training	8	19	0	0	12
Vehicle/Driving Parking	259	233	171	97	96
	4999	6230	5232	4428	4146
TOTAL 4146 (4428)					

Table 2: Category of incidents recorded

The most recorded incident category was for 'Anti Social Behaviour', followed by 'Shoplifting'.

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7.5.2 Camera Usage

There is a requirement within the Surveillance Camera Code of Practice and the Data Protection Act to justify the continued use of CCTV cameras and the key performance indicator for this are the number of incidents recorded against each camera. The following table provides an indication as to the usage of each camera over the period under review.

Camera Description	2015	2016	2017	2018	2019
1 (Halifax)	1092	820	387	472	497
2 (Market Place)	344	376	191	203	184
3 (McDonalds)	1694	1140	546	844	766
4 (Drury Lane)	1056	744	413	586	681
5 (High St)	1468	800	357	445	374
6 (Sheep St)	740	464	261	323	270
7 (Little Church St)	500	268	240	211	234
8 (Church St 8)	1632	1166	735	829	877
9 (Albert/Church St)	1124	762	492	492	527
10 (Church St 10)	968	446	373	1245	431
11 (Church/Rail)	588	484	291	252	308
12 (Regent St)	528	426	306	230	237
13 (Chesnut Fields)	232	172	117	99	116
14 (Church Walk)	288	150	156	113	149

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15 (Main Entrance)	8	2	1	1	2
16 (Hunters Lane)	0	0	0	13	8
17 (James St)	184	138	128	114	103
18 (Castle Street & Mews Junction)	0	0	0	69	76
19 (temp60)	40	116	94	74	71
20 (James Street NE Corner)	0	0	0	30	24
21 (Roof)	0	0	0	10	2
22 (High Street)	0	62	143	313	170
23 (West Way)	0	0	0	25	27
24 (Everaux Way)	0	0	232	358	382
32 (Park Café)	0	0	0	9	14
33 (Park North)	0	0	0	13	18
34 (Park South)	0	0	0	32	20
35 (Regent Place)	248	158	88	76	85
36 (Albert St)	192	144	97	90	113
37 (Railway Terrace Middle)	188	58	123	113	114
38 (Bath St)	572	376	254	353	351
39 (Wood St)	48	30	29	20	21
40 (Masonic Hall)	212	126	95	89	105

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41 (Hillmorton/Barby Rd)	352	182	116	800	131
42 (Horton Barby)	68	38	30	22	28
43 (St Mathew St)	464	274	209	263	193
44 (W H Smith)	1464	972	560	662	681
45 (Westway)	52	40	23	23	36
46 (Morrisons)	148	154	112	156	176
47 (Newbold Rd)	208	174	31	94	95
48/49 (West Way)	48	74	38	43	66
50 (Newbold)	364	302	80	182	216
51 (Everuax Way)	648	482	114	78	58
52 (Railway Terrace)	128	104	73	82	73
53 (Clifton Road)	216	182	113	121	98
54 (Hillmorton Rd)	124	98	47	61	45
55 (Corporation St)	584	382	223	323	357
56 (Woodside Park 56)	56	46	33	122	48
57 (Woodside Park 57)	112	82	39	100	81
58 (Woodside Park 59)	76	76	33	90	44
59 (Woodside Park 58)	84	58	32	153	71
60 (Library)	612	392	202	230	248

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61 (Asda C/P)	16	16	11	12	22
62 (Asda Stairs)	20	38	14	16	23
63 (Asda/Swan Centre)	756	476	283	330	400
65 (Horton Crescent)	8	4	6	7	9
66 (A&E)	28	6	11	8	13
67 (Middle Entrance)	40	14	11	4	15
68 (Far Car Park)	28	14	10	9	10
69 (Rear Ken Marriot)	28	14	11	8	3
70/71 (Top Entrance)	44	22	21	13	18
72 (Door Camera)	20	10	3	4	2
73 (Car Park)	156	94	55	3	52
81 (Gyratory Warwick Street)	144	110	107	189	115
82 (Gyratory Dunchurch Road)	144	116	93	130	94
83 (Gyratory Russelheim Way)	180	166	140	181	131
84 (Gyratory Bilton Road)	124	122	91	125	85
201 (Exit Level 1 James Street)	0	0	0	3	2
202 (Entrance/Exist James Street)	0	0	0	13	6
203 (Stairs James Street)	0	0	0	6	5
204 (South Lift (Castle))	0	0	0	7	5

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205 (Level 1 Fire Escape Door)	0	0	0	5	3
206 (Fire Escape North Side)	0	0	0	0	1
207 (Level 2 Rail Ter Exit)	0	0	0	1	7
208 (Entrance/Exit Rail Ter)	0	0	0	10	18
209 (Stairs Castle Street)	0	0	0	20	7
210 (Lift James Street)	0	0	0	3	1
211 (Level 2)	0	0	0	7	11
212 (Level 3 Fire Escape Door)	0	0	0	7	2
213 (Level 4 Fire Escape Door)	0	0	0	4	2
214 (Level 4 Castle Street side)	0	0	0	1	1
215 (Level 5 Fire Escape Door)	0	0	0	9	3
216 (Level 5 Castle Street side)	0	0	0	4	4
217 (Level 6 Fire Escape Door)	0	0	0	24	2
218 (Level 6 Castle Street side)	0	0	0	40	9
219 (Level 2 Fire Escape Door)	0	0	0	1	27
1025 (Spot Monitor 25)	0	0	0	2	2

Table 4: Camera Usage

There were 21,970 uses of the cameras during 2015 and this decreased further during 2016 to 14,898. In 2017, number of uses of cameras decreased to 9372. In 2018, number of uses of cameras increased to 13,016. In 2019, number of uses of cameras decreased to 11,202.

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It should be noted that the number of uses and incidents are different as a number of cameras may have been used on one incident for tracking purposes. The average number of uses per camera for 2015 decreased significantly to 297 and during 2016 decreased further to 240. During 2017, number of uses of cameras decreased again to 146 uses. Then in 2018, the number of uses of cameras increased to 203 uses. In 2019, number of uses of cameras decreased to 175 uses.

Using a similar principle to that previously adopted with other Local Authorities all cameras registering lower than half the average, this being 87 incidents for the 2019 review are those that require further analysis and have been placed in the 'at risk' list.

Cam No	Incident 2019	Cam No	Incident 2019
15	12	67	15
16	8	68	10
18	76	69	3
19	71	70/71	18
20	24	72	2
21	2	73	52
23	27	201	2
32	14	202	16
33	18	203	5
34	20	204	5
35	85	205	3
39	21	206	1
42	28	207	7
45	36	208	18
48/49	66	209	7
51	58	210	1
52	73	211	11
54	45	212	2
56	48	213	2
57	81	214	1
58	44	215	3
59	71	216	4
61	22	217	2
62	23	218	9
65	9	219	27
66	13	1025	2

Table 5: Camera 'At Risk List'

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7.5.3 Reviews

There were 341 DVDs were issued in 2019, compared to 473 in 2018; 317 to the police and 24 to third party requests.

7.5.4 Complaints

A member of the public wishing to make a complaint about the system may do so through Rugby First Limited's complaint procedure. A copy of the complaint procedure is available by writing to:

The Bid Manager
Rugby First Limited
Bloxam Court
Corporation Street
Rugby
CV21 2DU

A complaints procedure has been documented. A record of the number of complaints or enquiries received will be maintained together with an outline of the action taken. During the period of evaluation there have been no recorded complaints concerning the schemes in question.

Rugby First Limited CCTV Evaluation Report
1st January 2019 – 31st December 2019
British Standard 7958

8.0 CONCLUSION AND RECOMMENDATIONS

8.1 The CCTV Scheme

Whilst it is inadvisable to rely solely on Police statistics to evaluate the effectiveness of CCTV as they are notoriously unreliable due to the complexity of the reporting procedures, it is all that is required to comply with accreditation with the British Standard. More in-depth research would need to be undertaken for a reliable conclusion to be made.

There were 1271 crimes and offences recorded during the 2015 period. This was an increase of 7.4% compared to the previous period. During 2016, there were 1441 offences recorded. This was an increase of 11.8% compared to the previous period. During 2017, there were 1530 offences recorded. This was a decrease of 5.8% compared to the previous period. During 2018, there were 1421 offences recorded. This was a decrease of 7.1% compared to the previous period. In 2019, there were 1167 offences recorded. This was a decrease of 17.9% compared to the previous period. Since 2012 anti-social behaviour remained the most prominent but with the alteration in the way the Police has recorded crime in 2019, this is now 'Other Crime', followed by 'Violence/Sexual' and 'Anti-Social Behaviour' respectively.

During 2015, there were 4999 incidents recorded by the CCTV operators and this was an increase of 1.6% over the previous period. During 2016, the number of incidents increased to 6230, this equated to 519 incidents per month. During 2017, the number of incidents increased to 5232, this equated to 436 incidents per month. During 2018, the number of incidents decreased to 4,428, this equated to 369 incidents per month. In 2019, the number of incidents decreased to 4,146, this equates to 346 incidents per month.

There were 21,970 uses of the cameras during 2015 and this decreased to 14,898 during 2016. In 2017, number of uses of cameras decreased to 9372. In 2018, number of uses of cameras increased to 13,016. It should be noted, however, in 2017 and 2018 there were numerous incidents recorded where the camera numbers had not been logged. In 2019, the number of uses of cameras decreased to 11,202.

Using a similar principle to that previously adopted with other Local Authorities all cameras registering lower than half the average, this being 87 incidents for the 2019 review are those that require further analysis and have been placed in the 'at risk' list.

8.2 Impact assessment

The Information Commissioners CCTV Code of Practice requires makes the following requirements;

“If you are already using a surveillance system, you should regularly evaluate whether it is necessary and proportionate to continue to use it”

“You should review regularly whether the use of CCTV continues to be justified. It is necessary to renew your notification with the ICO annually, so this would be an appropriate time to consider the ongoing use of such systems”

...there should be a periodic review, at least annually of the system’s effectiveness to ensure that it is still doing what it was intended to do. If it does not achieve its purpose, it should be stopped or modified”

Information Commissioners Code of Practice 2014

The purposes and scope of the scheme are detailed in Section four of this report and these include the prevention and detection of offences. Whilst it is not possible to assume the CCTV system is actually preventing offences, it is a component part of the preventative package. To remove or modify the use of the CCTV system may also detract from a further identified purpose, this being to reduce the fear of crime. It is, therefore, recommended that at present the system is effective in achieving its purpose, however, there appears to be no current research available which indicates the perceptions of the public, residents and those working in the area covered by the cameras and this could be included in future evaluations.

8.3 Future Evaluations

It is recommended that Rugby First Limited’s CCTV scheme be evaluated on an annual basis as a means of ensuring accountability and compliance with relevant legislation, British Standard 7958 and the Surveillance Camera Code of Practice.